

USE THIS FORM TO KEEP TRACK OF YOUR SOURCES FOR YOUR BIBLIOGRAPHY

Fill in the boxes below when you are doing your research and then use this sheet to create your bibliography using citethisforme.com or easybib.com. If you can't find a piece of information, leave it blank. Remember that the default style is MLA. If your teacher has instructed you to use a different style, make sure you follow their instructions. If you have any questions, please ask.

BOOKS (IN PRINT & e-BOOKS)

Author's Name (last, first)	Year Published	Title	Edition	City Published	Publisher	Pages Used	Available via	URL	Date Accessed

ENCYCLOPEDIA ARTICLE (Online)

Author's Name (last, first)	Year Published	Article Title	Encyc. Title	Edition	City Published	Publisher	Database	Date Accessed	URL

WEBSITE

Author's Name (last, first)	Year Published	Page Title	Website Name	URL	Date Accessed

JOURNAL/MAGAZINE (PRINT OR ONLINE)

Author's Name (last, first)	Year published	Article Title	Journal Title	Volume #	Issue #	Publication Date	Pages Used	Database	URL	Date Accessed

ONLINE IMAGE/VIDEO – remember, the source of all of the images you use in your project must appear in your bibliography

Creator's Name (last, first)	Year Published	Format (Image or Video)	Title/Description	URL	Date Accessed

BLOG POST

Poster's Name, Screen Name or Handle	Year Published	Post Title	Blog Name	Post Date	URL	Date Accessed

Tips for writing your bibliography:

1. Record the information about each source as you do your research. Write it down before you take your first note!
2. Always start your bibliography on a new page!
3. List the items in your bibliography alphabetically by author's last name. If there isn't an author, alphabetize by first significant word in the title (a, an, the are not significant words).
4. Do not number your citations, nor divide them by type of material.
5. **If a piece of required information is not available, leave it out.**